



Application for the Use of Exhibitor Appointed Contractor (EAC) or Display House

Deadline: October 7, 2022

In addition to Freeman, STAFDA's Official Service Contractor, exhibitors have the option of authorizing carpenter labor for the installation and dismantling of their exhibit through an Exhibitor Appointed Contractor. **Due to the necessity of coordinating all activities during the move-in and for security purposes, exhibitors who choose to use an Exhibitor Appointed Contractor must complete this form, agree to comply with all STAFDA Rules and Regulations, and supply STAFDA with all necessary information by October 7, 2022.**

Important Notice: Certificates of Insurance **MUST** name **Specialty Tools & Fasteners Distributors Association (STAFDA)** and the **San Diego Convention Center** as additional insureds and should provide coverage to include the dates of the entire Convention period (October 30 - November 1, 2022) including set-up, Trade Show, and teardown.

Exhibiting Name: _____
Booth Number: _____
Exhibitor Contact Name: _____
Street Address: _____
City, State/Province, Zip/Postal Code, Country: _____
Phone: _____
Email: _____
Authorized Signature: _____

Contractor/Display House: _____
Contact Name: _____
Street Address: _____
City, State/Province, Zip/Postal Code, Country: _____
Phone: _____
Email: _____

An exhibitor using a firm other than Freeman must complete and return this form **along with a copy of their EAC's Certificate of Insurance to:**

STAFDA
Attn: Catherine Usher
P.O. Box 44, Elm Grove, WI 53122
Email: cusher@stafda.org or Fax: 262-784-5059